

Wraparound Club Policy



Food and Activities

Children will be offered a range of healthy food for, including fruit.

A number of activities will be on offer for the children to participate in.

These will include craft

activities, games, toys, pool tables, table tennis, Wii, Nintendo, laptops and children's television.

Behaviour Policy

Behaviour will be based on a positive reinforcement and modelling of good behaviour. Children are expected to show a good standard of courtesy and behaviour at all times. If there are concerns with behaviour then parents will be contacted. Ultimately exclusion from wraparound club will be the final sanction from such provision when all possible strategies have failed.

Specific Individual Needs

Where a child has a specific need, including a disability, admission will be based on:

- All parties agreeing that the environment is appropriate for the child ➤ Liaison will be arranged with relevant professional support networks if applicable.
- The staffing levels can support the needs of the child.

Pricing Policy

Wraparound:-. These fee are to cover cost of:-

- Staffing
- Food
- Equipment and day to day running costs.
- Letting Fees to Castle Primary School

Refunds are not given in the case of absence.

The pricing of the Wraparound care will be reviewed regularly and you will be notified on a specific date when the increase will take effect following $\frac{1}{2}$ term notification.

Contingency arrangements for staff absences and emergencies

Arrangements for cover due to staff absence is organised by the wraparound club managers, who keeps a register of staff available for cover.

Fire Procedure

Children should exit the dining hall and assemble on the school field behind the building. All registers should be taken and the children checked.

First Aid

If First Aid is administered, the treatment given will be recorded in the Breakfast Club First Aid record book. A note and/or telephone call will be made to inform parents of what treatment the child has received.

Medication

Inhalers are kept in the School. If a child needs an inhaler it will be given by a member of staff.

Risk Assessment

A risk assessment has been carried out for the wraparound club.
This policy will be reviewed by the wraparound Club as and when it is deemed necessary.

Data protection GPDR

We collect personal information from you for your child's care with us. This information is kept as a paper copy on site and is entered onto our database. This information is kept secure. We also take photos of the children within our settings to put on our display boards/website/Facebook page.

Please see our data protection GPDR policy for more information.